

Licensing Sub-Committee

Thursday 12 June 2014 at 10.00 am

**To be held at the Town Hall, Pinstone
Street, Sheffield, S1 2HH**

The Press and Public are Welcome to Attend

Membership

Councillors Geoff Smith (Chair) and Neale Gibson

PUBLIC ACCESS TO THE MEETING

The Licensing Committee carries out a statutory licensing role, including licensing for taxis and public entertainment.

As a lot of the work of this Committee deals with individual cases, some meetings may not be open to members of the public.

Whilst recording is allowed at Committee meetings under the direction of the Chair of the meeting, Licensing Sub-Committee meetings may not be suitable for recording due to the nature of some of the evidence to be given, and the Chair will use discretion to decide if recording is allowed. Please see the website or contact Democratic Services for details of the Council's protocol on audio/visual recording and photography at council meetings.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday.

You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

If you require any further information please contact Harry Clarke on 0114 273 6183 or email harry.clarke@sheffield.gov.uk.

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**LICENSING SUB-COMMITTEE AGENDA
12 JUNE 2014**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**
Members to declare any interests they have in the business to be considered at the meeting
- 5. Licensing Act 2003 - Townfield Head Farm, Long Lane, Stannington, Sheffield S6 6GR - Twelve Temporary Event Notices**
Report of the Chief Licensing Officer
- 6. Licensing Act 2003 - Townfield Head Farm, Long Lane, Stannington, Sheffield S6 6GR - Two Temporary Event Notices**
Report of the Chief Licensing Officer

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ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest (DPI)** relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
 - under which goods or services are to be provided or works are to be executed; and
 - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
 - the landlord is your council or authority; and
 - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
 - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
 - (b) either -
 - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

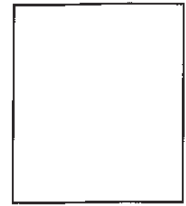
To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Gillian Duckworth, Interim Director of Legal and Governance on 0114 2734018 or email gillian.duckworth@sheffield.gov.uk.

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SHEFFIELD CITY COUNCIL Licensing Sub Committee Report



Report of: Chief Licensing Officer, Head of Licensing

Date: 12th June 2014

Subject: Licensing Act 2003

Author of Report: Clive Stephenson

Summary: To consider objections in relation to an application for Twelve Temporary Event Notices.

Townfield Head Farm

Recommendations: That members carefully consider the representations made and take such steps, as the Sub Committee consider necessary for the promotion of the Licensing Objectives.

Background Papers: Attached documents

Category of Report: OPEN

REPORT OF THE CHIEF LICENSING OFFICER
HEAD OF LICENSING TO THE LICENSING COMMITTEE

Ref No: 61 / 14

LICENSING ACT 2003

**Hearing to consider a notice of objection to
12 No. Temporary Event Notices.**

Townfield Head Farm Long Lane Stannington Sheffield S6 6GR

1.0 PURPOSE OF REPORT

- 1.1 To consider a notice of objection submitted by Sheffield City Council Environmental Protection Service relating to 12 No. temporary event notices for the premises known as Townfield Head Farm Long Lane Stannington.

2.0 THE TEMPORARY EVENT NOTICE

- 2.1 The proposed premises user is Mark Robert Woodward.
- 2.2 The temporary event notices were received on 26th April 2014. Normal practice is to include copies of the applications within the appendices to the report. However, due to the volume of the applications, the paperwork for the first two events listed below are included within Appendix 'A' as examples of the proposals. The remainder of the applications are identical, other than the dates. Copies of those other applications will be available at the hearing.
- 2.3 The events are as follows;

12 Wedding events on;

12 th July 2014	12,00 until 23,30
19 th July 2014	12;00 until 23;30
26 th July 2014	12;00 until 23;30
23 rd August 2014	12,00 until 23,30
30 th August 2014	12;00 until 23.30
6 th Sept 2014	12;00 until 23;30
30 th May 2015	12;00 until 23.30
6 th June 2015	12;00 until 23;30
4 th July 2015	12;00 until 23;30
11 th July 2015	12;00 until 23;30
18 th July 2015	12;00 until 23;30
8 th August 2015	12;00 until 23;30

- 2.4 The licensable activities intended to be carried on at the premises are:

- The sale by retail of alcohol for consumption on the premises
- The provision of regulated entertainment

3.0 REASONS FOR REFERRAL

- 3.1 A notice was submitted by Sheffield City Council on 30th April 2014, objecting to the temporary event notices. The notice of objection is attached at Appendix 'B'.
- 3.2 Initially the application was for sixteen temporary events, 12 were withdrawn but subsequently these were re-instated on 2nd June 2014. Details are attached in Appendix 'B'.
- 3.3 The applicant and the objecting officer from 3.1 have been invited to attend the hearing. Copies of the front page of the notices are attached to this report labelled Appendix 'C'.

4.0 FINANCIAL IMPLICATIONS

- 4.1 There are no specific financial implications arising from this application. However, additional costs may be incurred should the matter go to appeal. In such an eventuality it may not be possible to recover all these costs. The impact of these additional costs (if any) will be kept under review and may be subject of a further report during the year.

5.0 THE LEGAL POSITION

- 5.1 A Chief Police Officer or Environmental Protection Service of the Local Authority may object to a Temporary Event Notice.
- 5.2 Where such an objection is received, the relevant licensing authority must –
- (a) hold a hearing to consider the objection notice, unless the premises user, the Chief Police Officer / Environmental Protection Service who gave the objection notice and the authority agree that a hearing is unnecessary, and
 - (b) having regard to the objection notice, give the premises user a counter notice under this section if it considers it necessary for the promotion of the relevant licensing objective to do so."

6.0 HEARINGS REGULATIONS

- 6.1 Regulations governing hearings under the Licensing Act 2003 have been made by the Secretary of State.
- 6.2 The Licensing Authority has provided all parties with the information required in the Regulations to the 2003 Act as set out at Appendix 'C'.
- 6.3 Attached at Appendix 'C' is the following: -
- a) a copy of the Notice of Hearing;
 - b) the rights of a party provided in Regulations 15 and 16;
 - c) the consequences if a party does not attend or is not represented at the hearing
 - d) the procedure to be followed at the hearing.

7.0 APPEALS

- 7.1 The Licensing Act 2003 section 181 and Schedule 5 makes provision for appeals to be made by the premises user and the chief officer of Police against decisions of the Licensing Authority, to the Magistrates' Court.

8.0 RECOMMENDATIONS

- 8.1 That members carefully consider the representations made and take such steps, as the Committee consider necessary for the promotion of the crime prevention objective.

9.0 OPTIONS OPEN TO THE COMMITTEE

- 9.1 To acknowledge the temporary event notice, allowing the event to go ahead on the proposed date as per the application
- 9.2 To give the premises user a counter notice if it considers it necessary for the promotion of the Licensing Objectives.

Steve Lonnie

Stephen Lonnie,
Chief Licensing Officer, Head of Licensing
12th June 2014

Appendix A

The Application

AI

Application ref: sheffield-103187
Licence: Application for a Temporary Event Notice
Applicant name: Mark Woodward
Applicant email: mark@greendirections.co.uk
Submitted on: 26/04/2014 13:38
Total fee: £21.00
Payment status: Paid
WorldPay ref: 3163593603
Amount paid: £21.00
Fee outstanding: £0.00

Application

Mark Woodward application form

Supporting documents (1)

Plan of the premises

Authority Reference

Reference:

Tacit consent applies

Process by: 30/04/2014
Status: Collected on 28/04/2014
Expires: Expires in 7 days on 05-05-2014

Recent History

Notification to mark@greendirections.co.uk:
Sent on 26/04/2014 13:41

Notification to general.licensing@sheffield.gov.uk:
Sent on 26/04/2014 13:41

Payment Successful :
at 26/04/2014 13:41

Marked as collected:
on 28/04/2014 09:20 by michael.crawshaw@sheffield.gov.uk

Downloaded Completed form:
on 28/04/2014 09:19 by michael.crawshaw@sheffield.gov.uk

Licensing Service
Sheffield City Council
Block C, Staniforth Road Depot
Staniforth Road
Sheffield, S9 3HD

Tel: 0114 273 4264 Fax: 0114 273 4073
E-mail: general.licensing@sheffield.gov.uk
Website: www.sheffield.gov.uk/licensing
Date: 28 April 2014



A2

Mr Mark Robert Woodward
Townfield Head Farm
Long Line
Stannington
Sheffield
S6 6GR

Dear Sir

Licensing Act 2003 – Temporary Event Notice

Re : Green Directions Townfield Head Farm, Long Lane, Stannington, Sheffield, S6 6GR

Dates of event - 19 July 2014 to 19 July 2014
Times of event - 13:00 to 23:30 hours
Parts of premises to be used - Use of Fields and yard including toilet block
Type of Event - "Wedding"

Approved licensable activities:

The sale by retail of alcohol	Yes - On
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	No
Regulated Entertainment	Yes
Late Night Refreshment	No

PLEASE NOTE: It is YOUR responsibility as the premises user to ensure the safety of the public that attend the event.

It should be noted that giving a temporary event notice does not relieve the premises user from any requirements under planning law. E.g., a TEN given to allow alcohol, music and dancing to take place at a premises until 1am will not override a planning restriction that prevents the premises from being open after 11pm.

If you require any further information regarding this matter, please contact the Licensing Service on the number shown above.

Yours faithfully

M R Crawshaw

Mr Michael Crawshaw
Licensing Analyst & Processing Officer

File reference - G:\DELIBS&R\Licensing\LicGen\Templates\FLARE Mailmerge Masters\LQA TEN_Endorsed.doc



Sheffield
Application for a Temporary Event Notice
Licensing Act 2003

AB

For help contact
general.licensing@sheffield.gov.uk
 Telephone: 0114 2734264/2734880

* required information

Section 1 of 0

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

First name
 Family name
 E-mail address
 Main telephone number Include country code.
 Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? Yes No

Is your business registered outside the UK? Yes No

Business name If your business is registered, use its registered name.

VAT number Put "none" if you are not registered for VAT.

Legal status

14

Continued from previous page...

Additional Contact Details

Are the contact details the same as (or similar to) those given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

- Yes No

E-mail

Telephone number

Other telephone number

Section 3 of 0

THE PREMISES

I, the proposed user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry out a temporary activity at the premises described below.

Give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references). (See also guidance on completing the form, note 2)

Does the premises have an address?

- Yes No

Address

Is the address the same as (or similar to) the address given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

- Yes No

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)?

- Neither Premises licence Club premises certificate

Location Details

Provide further details about the location of the event

If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, give a description and details below (see also guidance on completing the form, note 3)

Continued from previous page...

State the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers (see also guidance on completing the form, note 10)

185

Note that the maximum number of people cannot exceed 499.

If the licensable activities will include the supply of alcohol, state whether the supplies will be for consumption on or off the premises, or both (see also guidance on completing the form, note 11):

- On the premises only
- Off the premises only
- Both

Section 5 of 0

PERSONAL LICENCE HOLDERS (See also guidance on completing the form, note 12)

Do you currently hold a valid personal licence? Yes No

Provide the details of your personal licence below.

Issuing licensing authority Sheffield City Council

Licence number SY 4985 Per

Date of issue 24 / 04 / 2013
dd mm yyyy

Date of expiry 23 / 04 / 2023
dd mm yyyy

Any further relevant details

Section 6 of 0

PREVIOUS TEMPORARY EVENT NOTICES (See also guidance on completing the form, note 13)

Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice? Yes No

Continued from previous page...

Section 8 of 0

CONDITION

It is a condition of this temporary event notice that where the relevant licensable activities described in Section 4 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.
 (See also guidance on completing the form, note 16)

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.
 This formality requires a fixed fee of £21

DECLARATION

* The information contained in this form is correct to the best of my knowledge and belief.
 * I understand that it is an offence:
 (i) to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale; and
 (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both.
 Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

Full name

Capacity

Date / /
dd mm yyyy

One you're finished you need to do the following:
 1. Save this form to your computer by clicking to file/save as...
 2. Go back to <https://www.gov.uk/apply-for-a-licence/temporary-event-notice/sheffield/apply-1> to upload this file and continue with your application
 Don't forget to make sure you have all your supporting documentation to hand.

A7

Application ref: sheffield-103186
Licence: Application for a Temporary Event Notice
Applicant name: Mark Woodward
Applicant email: mark@greendirections.co.uk
Submitted on: 26/04/2014 13:32
Total fee: £21.00
Payment status: Paid
WorldPay ref: 3163591657
Amount paid: £21.00
Fee outstanding: £0.00

Application

Mark Woodward application form

Supporting documents (1)

Plan of the premises

Authority Reference

Reference:

Tacit consent applies

Process by: 30/04/2014
Status: Collected on
29/04/2014
Expires: Expires in 7 days on
05-05-2014

Recent History

Notification to
mark@greendirections.co.uk:
Sent on 26/04/2014 13:33

Notification to
general.licensing@sheffield.gov.uk:
Sent on 26/04/2014 13:33

Payment Successful :
at 26/04/2014 13:33

Marked as collected:
on 28/04/2014 09:11 by
michael.crawshaw@sheffield.gov.uk

Downloaded Completed form:
on 28/04/2014 09:08 by
michael.crawshaw@sheffield.gov.uk

Licensing Service
Sheffield City Council
Block C, Staniforth Road Depot
Staniforth Road
Sheffield, S9 3HD

Tel: 0114 273 4264 Fax: 0114 273 4073
E-mail: general.licensing@sheffield.gov.uk
Website: www.sheffield.gov.uk/licensing
Date: 28 April 2014



Mr Mark Robert Woodward
Townfield Head Farm
Long Line
Stannington
Sheffield
S6 6GR

Dear Sir

Licensing Act 2003 – Temporary Event Notice

Re : Green Directions Townfield Head Farm, Long Lane, Stannington, Sheffield, S6 6GR

Dates of event - 12 July 2014 to 12 July 2014
Times of event - 13:00 to 23:30 hours
Parts of premises to be used - Use of Fields and yard including toilet block
Type of Event - "Wedding"

Approved licensable activities:

The sale by retail of alcohol	Yes - On
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	No
Regulated Entertainment	Yes
Late Night Refreshment	No

PLEASE NOTE: It is YOUR responsibility as the premises user to ensure the safety of the public that attend the event.

It should be noted that giving a temporary event notice does not relieve the premises user from any requirements under planning law. E.g., a TEN given to allow alcohol, music and dancing to take place at a premises until 1am will not override a planning restriction that prevents the premises from being open after 11pm.

If you require any further information regarding this matter, please contact the Licensing Service on the number shown above.

Yours faithfully

M R Crawshaw

Mr Michael Crawshaw
Licensing Analyst & Processing Officer

File reference - G:\DEL\BS&R\Licensing\LicGen\Templates\FLARE Mailmerge Masters\LQA TEN_Endorsed.doc

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Sheffield
Application for a Temporary Event Notice
Licensing Act 2003

For help contact
general.licensing@sheffield.gov.uk
Telephone: 0114 2734264/2734880

* required information

Section 1 of 0

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

Caroline and Matthew - Wedding 12/7/14

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes

No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

First name

Mark

Family name

Woodward

E-mail address

mark@greendirections.co.uk

Main telephone number

0114 230 4722

Include country code.

Other telephone number

07527 553712

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House?

Yes

No

Is your business registered outside the UK?

Yes

No

Business name

Green Directions

If your business is registered, use its registered name.

VAT number

- 122642739

Put "none" if you are not registered for VAT.

Legal status

Sole Trader

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Additional Contact Details

Are the contact details the same as (or similar to) those given in section one? If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

- Yes No

E-mail

Telephone number

Other telephone number

Section 3 of 0

THE PREMISES

I, the proposed user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry out a temporary activity at the premises described below.

Give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references). (See also guidance on completing the form, note 2)

Does the premises have an address?

- Yes No

Address

Is the address the same as (or similar to) the address given in section one? If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

- Yes No

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)?

- Neither Premises licence Club premises certificate

Location Details

Provide further details about the location of the event

If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, give a description and details below (see also guidance on completing the form, note 3)

11

Continued from previous page...

State the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers (see also guidance on completing the form, note 10)

185

Note that the maximum number of people cannot exceed 499.

If the licensable activities will include the supply of alcohol, state whether the supplies will be for consumption on or off the premises, or both (see also guidance on completing the form, note 11):

- On the premises only
- Off the premises only
- Both

Section 5 of 0

PERSONAL LICENCE HOLDERS (See also guidance on completing the form, note 12)

Do you currently hold a valid personal licence? Yes No

Provide the details of your personal licence below.

Issuing licensing authority Sheffield City Council

Licence number SY 4985 Per

Date of issue 24 / 04 / 2013
dd mm yyyy

Date of expiry 23 / 04 / 2023
dd mm yyyy

Any further relevant details

Section 6 of 0

PREVIOUS TEMPORARY EVENT NOTICES (See also guidance on completing the form, note 13)

Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice? Yes No

A12

Continued from previous page...

Section 8 of 0

CONDITION

It is a condition of this temporary event notice that where the relevant licensable activities described in Section 4 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.
(See also guidance on completing the form, note 16)

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.
This formality requires a fixed fee of £21

DECLARATION

- * The information contained in this form is correct to the best of my knowledge and belief.
- * I understand that it is an offence:
 - (i) to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale; and
 - (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both.
- Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

Full name

Capacity

Date / /
dd mm yyyy

[Add another signatory](#)

One you're finished you need to do the following:

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2. Go back to <https://www.gov.uk/apply-for-a-licence/temporary-event-notice/sheffield/apply-1> to upload this file and continue with your application

Don't forget to make sure you have all your supporting documentation to hand.

Appendix B

Objection –
Sheffield City Council
Environmental Services
Withdrawal and Re-submission Details.

From: Chaplin Nick
Sent: 03 June 2014 13:30
To: Lonnia Stephen (CEX); licensingservice
Cc: Crofts Michael; Ashmore Ian (DEL); Pates Neal; Stokes Dominic (DEL)
Subject: AMENDED DATES - Temporary Events - Green Directions

This emailed representation is made in accordance with the agreement with the Licensing Authority on the 18th October 2006 to accept representations by email.

Dear Licensing,

Regarding the 13x reinstated TENS submitted by Mr Mark Woodward of Green Directions for events over the 2014/2015 period at the location Townfield Head Farm, Long Lane, Stannington, Sheffield S6 6GR.

RE: WEDDINGS TENS: 2014-15

Please accept this representation of formal objection to the granting of all the one-day TENS for weddings, no.6 in 2014 and no.5 in 2015. This objection is made on the basis of nuisance witnessed during similar monitored events held on a trial basis on 25th and 31st May 2014. Monitoring of these events has clearly established that earlier concerns expressed by Environmental Protection Service (EPS) regarding likely nuisance from the regulated entertainment, PA announcements, vehicle movements, use of the courtyard welfare facilities, and general revelry by guests, have been evidenced as justified.

Evidence gathered, both in the form of subjective assessment and quantitative measurement, suggests that readily available controls that might be imposed by way of agreement could not reduce the intrusion and nuisance caused to an acceptable level. The nuisance and public disturbance have been witnessed as affecting both immediate and more distant neighbours. The noise from such events also has a detrimental impact on the locality and its otherwise quiet rural character.

On the basis of the above, the EPS recommend that these 12 TEN applications should be refused outright.

For clarity, the events objected to are:

6x Weddings for 2014: All 1 day duration (ending 23:30); 12/07/2014; 19/07/2014; 26/07/2014; 23/08/2014; 30/08/2014; 06/09/2014

6x Weddings for 2015: All 1 day duration (ending 23:30); 30/05/2015; 06/06/2015; 04/07/2015; 11/07/2015; 18/07/2015; 08/08/2015

RE: POP-UP RESTAURANT TEN: 2015

Regarding the TEN for the 2015 pop-up restaurant, EPS have concerns that the nuisance witnessed thus far is likely to be replicated to a substantial extent during this event also. This TEN application similarly includes regulated entertainment and supply of alcohol, and terminates at a similar hour. However, the forthcoming 2014 pop-up restaurant event is yet to be assessed. EPS are therefore mindful that there may be some potential for the event to be managed in such a way as to reduce the impact on neighbours to a more acceptable level.

In light of this EPS are maintaining an objection to the granting of this TEN, with the recommendation that the application be withdrawn pending the outcome of monitoring of the 2014 pop-up event. Again, for clarity, this representation relates to :

1x Pop Up Restaurant for 2015: 6 day duration; 23/06/2015 to 27/06/2015 (12:00 – 23:30) & 28/06/2015 (12:00 – 22:00)

The above representation is made in respect of EPS responsibilities for the core licensing objective of the Prevention of Public Nuisance.

B2

From: Crawshaw Michael (CEX)
Sent: 03 June 2014 11:46
To: Lobo Rose; Pates Neal; Gibbons Sean (DEL); Prasad Shiva; 'Sheffield.Liquor-Licensing@southyorks.pnn.police.uk'
Subject: AMENDED DATES - Temporary Event - Green Directions

Hi All

The following Temporary Events for

Green Directions, Townfield Head Farm, Long Lane, Stannington, Sheffield, S6 6GR

Have been reinstated from 2-6-14

12-7-14
19-7-14
26-7-14
23-8-14
30-8-14
06-9-14
6-6-15
4-7-15
11-7-15
18-7-15
30-5-15
23-6-15 to 28-6-15
8-8-15

The date for comment is 5 June 2014

1

Appendix C

Hearing Notices / Regulations / Procedures

MACI

**Notice of hearing of representations
in respect of the following application:
Application for a Temporary Event Notice**

Mark Robert Woodward
Townfield Head Farm
Long Line
Sheffield
S6 6GR

The Sheffield City Council being the licensing authority, on the 2nd June 2014 received your application in respect of the premises known as;

Townfield Head Farm Long Line Sheffield S6 6GR

During the consultation period, the Council received objections from the following authorities/interested parties on the likely effect of this application and on the promotion of the licensing objectives, should it be granted;

Sheffield City Council Environmental Services

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on **Thursday 12th June 2013 at 10.00am.**

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) Your response to the representations made, upon which you may ask and be asked questions by the parties to the hearing.
- 2) You may also be asked questions by the parties to the hearing, relating to your application.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 3rd June 2014

Signed: Clive Stephenson
The officer appointed for this purpose
Licensing Officer

Please address any communications to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot Staniforth Road Sheffield S9 3HD.

DBL C2

**Notice of hearing of representations
in respect of the following application:
Application for a Temporary Event Notice**

Neal Pates
Environmental Protection Officer
Environmental Protection Service
Sheffield City Council
2 – 10 Carbrook Hall Road
Sheffield
S92DB

The Sheffield City Council being the licensing authority, on the **2nd June 2014** received applications in respect of the premises known as;

Townfield Head Farm, Long Line Stannington Sheffield S6 6GR

During the consultation period, the Council received representations from the following;

- **Sheffield City Council Environmental Services**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on **Thursday 12th June 2014**.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representations you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representations.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C, Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD, within (5) working days before the day or the first day on which the hearing is to be held.**

Dated: 6th June 2014

Signed: Clive Stephenson
The officer appointed for this purpose
Licensing Officer

Please address any communications to: Licensing Service, Sheffield City Council Block C, Staniforth Road Depot Staniforth Road Sheffield S9 3HD.

Regulation 8

~~1113~~ C3

- (1) A party shall give to the authority within the period of time provided for in the following provisions of this regulation a notice stating –
 - (a) whether he intends to attend or be represented at the hearing;
 - (b) whether he considers a hearing to be unnecessary
- (2) In a case where a party wishes any other person (other than the person he intends to represent him at the hearing) to appear at the hearing, the notice referred to in paragraph (1) shall contain a request for permission for such other person to appear at the hearing accompanied by details of the name of that person and a brief description of the point or points on which that person may be able to assist the authority in relation to the application, representations or notice of the party making the request.
- (3) In the case of a hearing under –
 - (a) section 48(3)(a) (cancellation of interim authority notice following police objection), or
 - (b) section 105(2)(a) (counter notice following police objection to temporary event notice),

the party shall give the notice no later than one working day before the day or the first day on which the hearing is to be held.

- (4) In the case of a hearing under –
 - (a) section 167(5)(a) (review of premises licence following closure order),
 - (b) paragraph 4(3)(a) of Schedule 8 (determination of application for conversion of existing licence), paragraph 16(3)(a) of Schedule 8 (determination of application for conversion of existing club certificate)
 - (c) paragraph 26(3)(a) of Schedule 8 (determination of application by holder of justices' licence for grant of personal licence),

the party shall give the notice no later than two working days before the day or the first day on which the hearing is to be held.

- (5) In any other case, the party shall give the notice no later than five working days before the day or the first day on which the hearing is to be held.

C4

Licensing Act 2003 – Hearing Procedure – Regulation 7 (1)

This procedure has been drawn up in accordance with the Licensing Act 2003 to assist those parties attending Licensing Committee hearings.

1. The hearing before the Council is Quasi Judicial.
 2. The Chair of the Licensing Committee will introduce the Committee and ask officers to introduce themselves.
 3. The Chair will ask the applicants to formally introduce themselves.
 4. The Solicitor to the Committee will outline the procedure to be followed at the hearing.
 5. Hearing Procedure:-
 - (a) The Licensing Officer will introduce the report.
 - (b) Questions concerning the report can be asked both by Members and the applicant.
 - (c) The Licensing Officer will introduce in turn representatives for the Responsible Authority and Interested Parties who will be asked to detail their relevant representations.
 - (d) Members may ask questions of those parties
 - (e) With the leave of the Chair the applicant or his representative may cross examine the representatives of the Responsible Authorities and Interested Parties.
 - (f) The applicant/licensee (or his/her nominated representative) will then be asked to:-
 - (i) detail the application;
 - (ii) provide clarification on the application and respond to the representations made.
 - (g) The applicant/licensee (or his/her nominated representative) may then be asked questions by members and with the leave of the Chair from the other parties present.
 - (h) The applicant will then be given the opportunity to sum up the application.
 - (i) The Licensing Officer will then detail the options.
 - (j) There will then be a private session for members to take legal advice and consider the application.
 6. The decision of the Licensing Committee will be given in accordance with the requirements of the Licensing Act 2003 and regulations made there under.
- NB:
- 1) At any time in the Licensing Process Members of the Committee may request legal advice from the Solicitor to the Committee. This advice may be given in open session or in private.
 - 2) The Committee Hearing will be held in public unless and in accordance with the Regulations the Committee determine that the public should be excluded.

Crawshaw Michael (CEX)

From: Pates Neal
Sent: 30 April 2014 16:23
To: licensingservice
Cc: Crawshaw Michael (CEX); mark@greendirections.co.uk; Lonnia Stephen (CEX); Stokes Dominic (DEL); Round Jonathan
Subject: FW: Green Directions TENS 2014 & 2015
Importance: High

This emailed representation is made in accordance with the agreement with the Licensing Authority on the 18th October 2006 to accept representations by email.

Dear Licensing,

Regarding the 18x TENS submitted by Mr Mark Woodward of Green Directions for events over the 2014/2015 period at the location Townfield Head Farm, Long Lane, Stannington, Sheffield S6 6GR.

Please accept this representation of formal objection to the granting of all 18 TENS. This objection is made on the basis of concerns over the significant potential for public nuisance as a result of the events. The nuisance is likely to arise due to noise from the regulated entertainment proposed, along with associated noise from vehicle movements on site, persons using the courtyard welfare facilities, noise created by the dispersion of people and vehicles at the end of the night, and from continued revelry by guests staying over and using camping facilities at the site.

For clarity, the events objected to are:

10x Weddings for 2014: All 1 day duration (ending 23:30); 25/05/2014; 31/05/2014; 14/06/2014; 21/06/2014; 12/07/2014; 19/07/2014; 26/07/2014; 23/08/2014; 30/08/2014; 06/09/2014

6x Weddings for 2015: All 1 day duration (ending 23:30); 30/05/2015; 06/06/2015; 04/07/2015; 11/07/2015; 18/07/2015; 08/08/2015

1x Pop Up Restaurant for 2014: 6 day duration; 24/06/2014 to 28/06/2014 (12:00 – 23:30) & 29/06/2014 (12:00 – 22:00)

1X Pop Up Restaurant for 2015: 6 day duration; 23/06/2015 to 27/06/2015 (12:00 – 23:30) & 28/06/2015 (12:00 – 22:00)

In considering this response EPS have been mindful of the recent Licensing Sub-Committee decision to refuse a premises licence application which sought to licence the above events. Since these TENS, taken all together, amount to a duplication of the activities applied for under that application, it is felt appropriate to object to these TEN applications also, and allow the matter to be considered by the Licensing Sub-Committee.

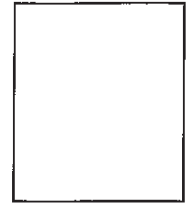
Kind Regards,

Neal Pates

Neal Pates
Environmental Protection Officer
Environmental Protection Service
Sheffield City Council
2-10 Carbrook Hall Road
Sheffield
S9 2DB
Tel: +44 (0)114 205 3588
Fax: +44 (0)114 273 6464
web: <http://www.sheffield.gov.uk/environment/environmental-health>



SHEFFIELD CITY COUNCIL Licensing Sub Committee Report



Report of:	Chief Licensing Officer, Head of Licensing
Date:	12 th June 2014
Subject:	Licensing Act 2003
Author of Report:	Clive Stephenson
Summary:	To consider objections in relation to an application for two Temporary Event Notices. Townfield Head Farm
Recommendations:	That members carefully consider the representations made and take such steps, as the Sub Committee consider necessary for the promotion of the Licensing Objectives.
Background Papers:	Attached documents
Category of Report:	OPEN

**REPORT OF THE CHIEF LICENSING OFFICER
HEAD OF LICENSING TO THE LICENSING COMMITTEE**

Ref No 62/14

LICENSING ACT 2003

Hearing to consider a notice of objection to 2 no Temporary Event Notices.

Townfield Head Farm Long Lane Stannington Sheffield S6 6GR

1.0 PURPOSE OF REPORT

- 1.1 To consider a notice of objection submitted by Sheffield City Council Environmental Protection Service relating to two temporary event notices for the premises known as Townfield Head Farm Long Lane Stannington.

2.0 THE TEMPORARY EVENT NOTICE

- 2.1 The proposed premises user is Mark Robert Woodward.
- 2.2 The temporary event notices, which were received on 2nd June 2014 are attached to this report labelled Appendix 'A'.

- 2.3 The event is as follows;

Pop Up Restaurant on;

23rd June to 27th June 2015 from 13:00 until 23.30 on each day.
28th June 2015 from 13:00 until 22:00

- 2.4 The licensable activities intended to be carried on at the premises are:

- The sale by retail of alcohol for consumption on the premises
- The provision of regulated entertainment

3.0 REASONS FOR REFERRAL

- 3.1 A notice was submitted by Sheffield City Council on 30th April 2014, objecting to the temporary event notices. The notice of objection is attached at Appendix 'B'.
- 3.2 Initially there were two applications for temporary events, 1 was withdrawn but subsequently re-instated on 2nd June 2014. Details are attached in Appendix 'B'.
- 3.3 The applicant and the objecting officer from 3.1 have been invited to attend the hearing. Copies of the front page of the notices are attached to this report labelled Appendix 'C'.

4.0 FINANCIAL IMPLICATIONS

- 4.1 There are no specific financial implications arising from this application. However, additional costs may be incurred should the matter go to appeal. In such an eventuality it may not be possible to recover all these costs. The impact of these additional costs (if any) will be kept under review and may be subject of a further report during the year.

5.0 THE LEGAL POSITION

- 5.1 A Chief Police Officer or Environmental Protection Service of the Local Authority may object to a Temporary Event Notice.

- 5.2 Where such an objection is received, the relevant licensing authority must –

(a) hold a hearing to consider the objection notice, unless the premises user, the Chief Police Officer / Environmental Protection Service who gave the objection notice and the authority agree that a hearing is unnecessary, and

(b) having regard to the objection notice, give the premises user a counter notice under this section if it considers it necessary for the promotion of the relevant licensing objective to do so.”

6.0 HEARINGS REGULATIONS

- 6.1 Regulations governing hearings under the Licensing Act 2003 have been made by the Secretary of State.

- 6.2 The Licensing Authority has provided all parties with the information required in the Regulations to the 2003 Act as set out at Appendix 'C'.

- 6.3 Attached at Appendix 'C' is the following: -

- a) a copy of the Notice of Hearing;
- b) the rights of a party provided in Regulations 15 and 16;
- c) the consequences if a party does not attend or is not represented at the hearing
- d) the procedure to be followed at the hearing.

7.0 APPEALS

- 7.1 The Licensing Act 2003 section 181 and Schedule 5 makes provision for appeals to be made by the premises user and the chief officer of Police against decisions of the Licensing Authority, to the Magistrates' Court.

8.0 RECOMMENDATIONS

- 8.1 That members carefully consider the representations made and take such steps, as the Committee consider necessary for the promotion of the crime prevention objective.

9.0 OPTIONS OPEN TO THE COMMITTEE

- 9.1 To acknowledge the temporary event notice, allowing the event to go ahead on the proposed date as per the application
- 9.2 To acknowledge the temporary event notice, allowing the event to go ahead on the proposed date with conditions
- 9.3 To give the premises user a counter notice if it considers it necessary for the promotion of the Licensing Objectives.

Steve Lonnie

Stephen Lonnie,
Chief Licensing Officer, Head of Licensing
12th June 2014

Appendix A

The Application

Licensing Service
Sheffield City Council
Block C, Staniforth Road Depot
Staniforth Road
Sheffield, S9 3HD

Tel: 0114 273 4264 Fax: 0114 273 4073
E-mail: general.licensing@sheffield.gov.uk
Website: www.sheffield.gov.uk/licensing
Date: 28 April 2014



Mr Mark Robert Woodward
Townfield Head Farm
Long Lane
Stannington
Sheffield
S6 6GR

Dear Sir

Licensing Act 2003 – Temporary Event Notice

Re : Green Directions Townfield Head Farm, Long Lane, Stannington, Sheffield, S6 6GR

Dates of event - 23 June 2015 to 28 June 2015
Times of event - 13:00 to 23:30 hours
Parts of premises to be used - Use of Fields and yard including toilet block
Type of Event - "Pop Up Restaurant"

Approved licensable activities:

The sale by retail of alcohol	Yes - On
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	No
Regulated Entertainment	Yes
Late Night Refreshment	No

PLEASE NOTE: It is YOUR responsibility as the premises user to ensure the safety of the public that attend the event.

It should be noted that giving a temporary event notice does not relieve the premises user from any requirements under planning law. E.g., a TEN given to allow alcohol, music and dancing to take place at a premises until 1am will not override a planning restriction that prevents the premises from being open after 11pm.

If you require any further information regarding this matter, please contact the Licensing Service on the number shown above.

Yours faithfully

M R Craawshaw

Mr Michael Crawshaw
Licensing Analyst & Processing Officer

File reference - G:\DEL\BS&R\Licensing\LicGen\Templates\FLARE Mailmerge Masters\LQA TEN_Endorsed.doc

A2

Application ref: sheffield-103292
Licence: Application for a Temporary Event Notice
Applicant name: Mark Woodward
Applicant email: mark@greendirections.co.uk
Submitted on: 27/04/2014 19:23
Total fee: £21.00
Payment status: Paid
WorldPay ref: 3460866980
Amount paid: £21.00
Fee outstanding: £0.00

Application

Mark Woodward application form

Supporting documents (1)

Plan of the premises

Authority Reference

Reference:

Tacit consent applies

Process by: 30/04/2014

Status: Collected on
28/04/2014

Expires: Expires in 7 days on
05-05-2014

Recent History

Notification to
mark@greendirections.co.uk:
Sent on 27/04/2014 19:25

Notification to
general.licensing@sheffield.gov.uk:
Sent on 27/04/2014 19:25

Payment Successful :
at 27/04/2014 19:25

Marked as collected:
on 28/04/2014 10:15 by
michael.crawshaw@sheffield.gov.uk

Downloaded Completed form:
on 28/04/2014 10:12 by
michael.crawshaw@sheffield.gov.uk

A3



* required information

Section 1 of 0

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant? Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Yes No

Applicant Details

First name

Family name

E-mail address

Main telephone number Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? Yes No

Is your business registered outside the UK? Yes No

Business name If your business is registered, use its registered name.

VAT number Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Business Address

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 0

APPLICATION DETAILS (See also guidance on completing the form, general notes and note 1)

Have you had any previous or maiden names?

- Yes No

Your date of birth / /
dd mm yyyy

Applicant must be 18 years of age or older

National Insurance number

This box need not be completed if you are an individual not liable to pay UK national insurance.

Place of birth

Correspondence Address

Is the address the same as (or similar to) the address given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

- Yes No

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

AS

Continued from previous page...

Additional Contact Details

Are the contact details the same as (or similar to) those given in section one?
 Yes No
 If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail: mark@greendirections.co.uk
Telephone number: 0114 230 4722
Other telephone number: 07527 553712

Section 3 of 0

THE PREMISES

I, the proposed user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry out a temporary activity at the premises described below.

Give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references). (See also guidance on completing the form, note 2)

Does the premises have an address?

Yes No

Address

Is the address the same as (or similar to) the address given in section one?
 Yes No
 If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name: Townfield Head Farm
Street: Long Lane
District: Stannington
City or town: Sheffield
County or administrative area: South Yorkshire
Postcode: S6 6GR
Country: United Kingdom

Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)?

Neither Premises licence Club premises certificate

Location Details

Provide further details about the location of the event

As per address OS ref. 428880 387830

If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, give a description and details below (see also guidance on completing the form, note 3)

Use of fields and yard area including toilet block.

AG

Continued from previous page...

[Empty box for continuation]

Describe the nature of the premises below (see also guidance on completing the form, note 4)

Farm

Describe the nature of the event below (see also guidance on completing the form, note 5)

Pop-up Restaurant

Section 4 of 0

LICENSABLE ACTIVITIES

State the licensable activities that you intend to carry on at the premises (see also guidance on completing the form, note 6):

- The sale by retail of alcohol
- The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club
- The provision of regulated entertainment
- The provision of late night refreshment
- The giving of a late temporary event notice

(see also guidance on completing the form, note 7)

Event Dates

There must be a period of at least 10 days between the date you submit this form and the date of the earliest event when you will be using these premises for licensable activities.

When are you going to submit this form? / /
dd mm yyyy

State the dates on which you intend to use these premises for licensable activities / /
dd mm yyyy

(see also guidance on completing the form, notes 7 and 14)

The maximum period for using premises for licensable activities under the authority of a temporary event notice is 96 hours (four days).

State the dates on which you intend to use these premises for licensable activities / /
dd mm yyyy

(see also guidance on completing the form, notes 7 and 14)

The maximum period for using premises for licensable activities under the authority of a temporary event notice is 96 hours (four days).

Remove this date

Continued from previous page...

State the dates on which you intend to use these premises for licensable activities

25 / 06 / 2015
dd mm yyyy

The maximum period for using premises for licensable activities under the authority of a temporary event notice is 96 hours (four days).

(see also guidance on completing the form, notes 7 and 14)

Remove this date

State the dates on which you intend to use these premises for licensable activities

26 / 06 / 2015
dd mm yyyy

The maximum period for using premises for licensable activities under the authority of a temporary event notice is 96 hours (four days).

(see also guidance on completing the form, notes 7 and 14)

Remove this date

State the dates on which you intend to use these premises for licensable activities

27 / 06 / 2015
dd mm yyyy

The maximum period for using premises for licensable activities under the authority of a temporary event notice is 96 hours (four days).

(see also guidance on completing the form, notes 7 and 14)

Remove this date

State the dates on which you intend to use these premises for licensable activities

28 / 06 / 2015
dd mm yyyy

The maximum period for using premises for licensable activities under the authority of a temporary event notice is 96 hours (four days).

(see also guidance on completing the form, notes 7 and 14)

Remove this date

Add another date

State the times during the event period that you propose to carry on licensable activities

(give times in 24 hour clock)

(see also guidance on

completing the form, note 9)

Midday - 23.30 23/6/15 -27/6/15
Midday - 22.00 28/6/15

State the maximum number of people at any one time that you intend to allow to be present at the premises

during the times when you intend to carry on licensable activities, including any staff, organisers or performers

(see also guidance on

completing the form, note 10)

185

Note that the maximum number of people cannot exceed 499.

Continued from previous page...

If the licensable activities will include the supply of alcohol, state whether the supplies will be for consumption on or off the premises, or both (see also guidance on completing the form, note 11):

- On the premises only
- Off the premises only
- Both

Section 5 of 0

PERSONAL LICENCE HOLDERS (See also guidance on completing the form, note 12)

Do you currently hold a valid personal licence? Yes No

Provide the details of your personal licence below.

Issuing licensing authority

Licence number

Date of issue / /
dd mm yyyy

Date of expiry / /
dd mm yyyy

Any further relevant details

Section 6 of 0

PREVIOUS TEMPORARY EVENT NOTICES (See also guidance on completing the form, note 13)

Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice? Yes No

State the number of temporary event notices you have given for events in that same calendar year

Continued from previous page...

Have you already given a temporary event notice for the same premises in which the event period:

- a) Ends 24 hours or less before; or Yes No
- b) Begins 24 hours or less after the event period proposed in this notice?

Section 7 of 0
ASSOCIATES AND BUSINESS COLLEAGUES (See also guidance on completing the form, note 14)

Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?

- Yes No

Has any associate of yours already given a temporary event notice for the same premises in which the event period:

- a) Ends 24 hours or less before; or Yes No
- b) Begins 24 hours or less after the event period proposed in this notice?

Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?

- Yes No

Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period:

- a) Ends 24 hours or less before; or Yes No
- b) Begins 24 hours or less after the event period proposed in this notice?

A10

OFFICE USE ONLY

Applicant reference number	Pop-up Restaurant
Fee paid	
Payment provider reference	
ELMS Payment Reference	
Payment status	
Payment authorisation code	
Payment authorisation date	
Date and time submitted	
Approval deadline	
Error message	
Is Digitally signed	<input type="checkbox"/>

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Appendix B

Objection – Sheffield City Council
Environmental Services.
Re-Submission information.

From: Chaplin Nick
Sent: 03 June 2014 13:30
To: Lonnia Stephen (CEX); licensingservice
Cc: Crofts Michael; Ashmore Ian (DEL); Pates Neal; Stokes Dominic (DEL)
Subject: AMENDED DATES - Temporary Events - Green Directions

This emailed representation is made in accordance with the agreement with the Licensing Authority on the 18th October 2006 to accept representations by email.

Dear Licensing,

Regarding the 13x reinstated TENS submitted by Mr Mark Woodward of Green Directions for events over the 2014/2015 period at the location Townfield Head Farm, Long Lane, Stannington, Sheffield S6 6GR.

RE: WEDDINGS TENS: 2014-15

Please accept this representation of formal objection to the granting of all the one-day TENS for weddings, no.6 in 2014 and no.5 in 2015. This objection is made on the basis of nuisance witnessed during similar monitored events held on a trial basis on 25th and 31st May 2014. Monitoring of these events has clearly established that earlier concerns expressed by Environmental Protection Service (EPS) regarding likely nuisance from the regulated entertainment, PA announcements, vehicle movements, use of the courtyard welfare facilities, and general revelry by guests, have been evidenced as justified.

Evidence gathered, both in the form of subjective assessment and quantitative measurement, suggests that readily available controls that might be imposed by way of agreement could not reduce the intrusion and nuisance caused to an acceptable level. The nuisance and public disturbance have been witnessed as affecting both immediate and more distant neighbours. The noise from such events also has a detrimental impact on the locality and its otherwise quiet rural character.

On the basis of the above, the EPS recommend that these 12 TEN applications should be refused outright.

For clarity, the events objected to are:

6x Weddings for 2014: All 1 day duration (ending 23:30); 12/07/2014; 19/07/2014; 26/07/2014; 23/08/2014; 30/08/2014; 06/09/2014

6x Weddings for 2015: All 1 day duration (ending 23:30); 30/05/2015; 06/06/2015; 04/07/2015; 11/07/2015; 18/07/2015; 08/08/2015

RE: POP-UP RESTAURANT TEN: 2015

Regarding the TEN for the 2015 pop-up restaurant, EPS have concerns that the nuisance witnessed thus far is likely to be replicated to a substantial extent during this event also. This TEN application similarly includes regulated entertainment and supply of alcohol, and terminates at a similar hour. However, the forthcoming 2014 pop-up restaurant event is yet to be assessed. EPS are therefore mindful that there may be some potential for the event to be managed in such a way as to reduce the impact on neighbours to a more acceptable level.

In light of this EPS are maintaining an objection to the granting of this TEN, with the recommendation that the application be withdrawn pending the outcome of monitoring of the 2014 pop-up event. Again, for clarity, this representation relates to :

1x Pop Up Restaurant for 2015: 6 day duration; 23/06/2015 to 27/06/2015 (12:00 – 23:30) & 28/06/2015 (12:00 – 22:00)

The above representation is made in respect of EPS responsibilities for the core licensing objective of the Prevention of Public Nuisance.

B2

From: Crawshaw Michael (CEX)
Sent: 03 June 2014 11:46
To: Lobo Rose; Pates Neal; Gibbons Sean (DEL); Prasad Shiva; 'Sheffield.Liquor-Licensing@southyorks.pnn.police.uk'
Subject: AMENDED DATES - Temporary Event - Green Directions

Hi All

The following Temporary Events for

Green Directions, Townfield Head Farm, Long Lane, Stannington, Sheffield, S6 6GR

Have been reinstated from 2-6-14

12-7-14
19-7-14
26-7-14
23-8-14
30-8-14
06-9-14
6-6-15
4-7-15
11-7-15
18-7-15
30-5-15
23-6-15 to 28-6-15
8-8-15

The date for comment is 5 June 2014

1

Appendix C

Hearing Notices / Regulations / Procedures

**Notice of hearing of representations
in respect of the following application:
Application for a Temporary Event Notice**

Mark Robert Woodward
Townfield Head Farm
Long Line
Sheffield
S6 6GR

The Sheffield City Council being the licensing authority, on the 2nd June 2014 received your application in respect of the premises known as;

Townfield Head Farm Long Line Sheffield S6 6GR

During the consultation period, the Council received objections from the following authorities/interested parties on the likely effect of this application and on the promotion of the licensing objectives, should it be granted;

Sheffield City Council Environmental Services

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on **Thursday 12th June 2013 at 10.00am.**

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) Your response to the representations made, upon which you may ask and be asked questions by the parties to the hearing.
- 2) You may also be asked questions by the parties to the hearing, relating to your application.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 3rd June 2014

Signed: Clive Stephenson
The officer appointed for this purpose
Licensing Officer

Please address any communications to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot Staniforth Road Sheffield S9 3HD.

**Notice of hearing of representations
in respect of the following application:
Application for a Temporary Event Notice**

Neal Pates
Environmental Protection Officer
Environmental Protection Service
Sheffield City Council
2 – 10 Carbrook Hall Road
Sheffield
S92DB

The Sheffield City Council being the licensing authority, on the 2nd June 2014 received applications in respect of the premises known as;

Townfield Head Farm, Long Line Stannington Sheffield S6 6GR

During the consultation period, the Council received representations from the following;

- **Sheffield City Council Environmental Services**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on **Thursday 12th June 2014**.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representations you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representations.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C, Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD, within (5) working days before the day or the first day on which the hearing is to be held.**

Dated: 6th June 2014

Signed: Clive Stephenson
The officer appointed for this purpose
Licensing Officer

Please address any communications to: Licensing Service, Sheffield City Council Block C, Staniforth Road Depot Staniforth Road Sheffield S9 3HD.

Regulation 8

C3

- (1) A party shall give to the authority within the period of time provided for in the following provisions of this regulation a notice stating –
 - (a) whether he intends to attend or be represented at the hearing;
 - (b) whether he considers a hearing to be unnecessary
- (2) In a case where a party wishes any other person (other than the person he intends to represent him at the hearing) to appear at the hearing, the notice referred to in paragraph (1) shall contain a request for permission for such other person to appear at the hearing accompanied by details of the name of that person and a brief description of the point or points on which that person may be able to assist the authority in relation to the application, representations or notice of the party making the request.
- (3) In the case of a hearing under –
 - (a) section 48(3)(a) (cancellation of interim authority notice following police objection), or
 - (b) section 105(2)(a) (counter notice following police objection to temporary event notice),

the party shall give the notice no later than one working day before the day or the first day on which the hearing is to be held.

- (4) In the case of a hearing under –
 - (a) section 167(5)(a) (review of premises licence following closure order),
 - (b) paragraph 4(3)(a) of Schedule 8 (determination of application for conversion of existing licence), paragraph 16(3)(a) of Schedule 8 (determination of application for conversion of existing club certificate)
 - (c) paragraph 26(3)(a) of Schedule 8 (determination of application by holder of justices' licence for grant of personal licence),

the party shall give the notice no later than two working days before the day or the first day on which the hearing is to be held.

- (5) In any other case, the party shall give the notice no later than five working days before the day or the first day on which the hearing is to be held.

Licensing Act 2003 – Hearing Procedure – Regulation 7 (1)

This procedure has been drawn up in accordance with the Licensing Act 2003 to assist those parties attending Licensing Committee hearings.

1. The hearing before the Council is Quasi Judicial.
 2. The Chair of the Licensing Committee will introduce the Committee and ask officers to introduce themselves.
 3. The Chair will ask the applicants to formally introduce themselves.
 4. The Solicitor to the Committee will outline the procedure to be followed at the hearing.
 5. Hearing Procedure:-
 - (a) The Licensing Officer will introduce the report.
 - (b) Questions concerning the report can be asked both by Members and the applicant.
 - (c) The Licensing Officer will introduce in turn representatives for the Responsible Authority and Interested Parties who will be asked to detail their relevant representations.
 - (d) Members may ask questions of those parties
 - (e) With the leave of the Chair the applicant or his representative may cross examine the representatives of the Responsible Authorities and Interested Parties.
 - (f) The applicant/licensee (or his/her nominated representative) will then be asked to:-
 - (i) detail the application;
 - (ii) provide clarification on the application and respond to the representations made.
 - (g) The applicant/licensee (or his/her nominated representative) may then be asked questions by members and with the leave of the Chair from the other parties present.
 - (h) The applicant will then be given the opportunity to sum up the application.
 - (i) The Licensing Officer will then detail the options.
 - (j) There will then be a private session for members to take legal advice and consider the application.
 6. The decision of the Licensing Committee will be given in accordance with the requirements of the Licensing Act 2003 and regulations made there under.
- NB:
- 1) At any time in the Licensing Process Members of the Committee may request legal advice from the Solicitor to the Committee. This advice may be given in open session or in private.
 - 2) The Committee Hearing will be held in public unless and in accordance with the Regulations the Committee determine that the public should be excluded.

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